

MILWAUKIE, CLACKAMAS COUNTY, OREGON

RESOLUTION NO. 19 -1999

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MILWAUKIE, OREGON TO ADOPT A SUPPLEMENTAL BUDGET AND AMEND APPROPRIATIONS FOR FISCAL YEAR 1998-99,

WHEREAS, in accordance with ORS 294.305 to 294.565 by Resolution 15-1998, the budget of the City of Milwaukie for fiscal year 1998-99 was adopted, and budgeted funds appropriated; and

WHEREAS, unforeseen events and new revenue and expenditure projections require adjustments to the adopted budget, and

WHEREAS, The City of Milwaukie finds that requirements are greater than some existing appropriation amounts and less than others.

NOW, THEREFORE, BE IT RESOLVED by the City Council of The City of Milwaukie, Clackamas County, Oregon that

• **section 1.** On May 18, 1999 the budget of the City of Milwaukie is hereby amended for fiscal year 1998-99 to reflect a total sum of \$ 37,254,701.

• **section 2.** For the 1998-99 fiscal year, the amounts shown below are hereby appropriated for the purposes indicated within the funds listed:

<u>FUND</u>	<u>APPROPRIATION CATEGORY</u>	<u>CURRENT</u> <u>APPROPRIATION</u>	<u>ADJUSTMENT</u>	<u>REVISED</u> <u>APPROPRIATION</u>
GENERAL FUND				
	Administration/Community Service	516,069		516,069
	Police Services	3,675,069		3,675,069
	Fire Services	3,116,348		3,116,348
	Community Development	564,934	20,000	584,934
	Finance	242,591	9,238	251,829
	Transfers	1,959,497	385,000	2,344,497
	Contingency	620,596	(417,532)	203,064
	TOTAL GENERAL FUND	\$10,695,104	(\$3,294)	\$10,691,810
STRUCTURAL SAFETY				
	Public Works	\$322,217	\$12,400	\$334,617
CODE ENFORCEMENT ABATEMENT FUND				
	Administration/Community Service	13,470	10,000	23,470
	Contingency	54,306	(7,922)	46,384

TOTAL CODE ENFORCEMENT ABATE	\$67,776	\$2,078	\$69,854
STATE GAS TAX/STREET REPAIR FND			
Public Works	1,408,456	90,572	1,499,028
Transfers	16,875		16,875
Contingency	123,402	(41,462)	81,940
TOTAL STATE GAS TAX FUND	\$1,548,733	\$49,110	\$1,597,843
BIKE PATH FUND			
Public Works	3,165	37,000	40,165
Contingency	73,452	(6,581)	66,871
TOTAL BIKE PATH FUND	\$76,617	\$30,419	\$107,036
STORM SEWER SDC FUND			
Public Works	2,968		2,968
Transfers	55,000		55,000
Contingency	110,922		110,922
TOTAL STORM SEWER SDC FND	\$168,890	\$0	\$168,890
WATER SDC FUND			
Public Works	5,222		5,222
Contingency	403,503		403,503
TOTAL WATER SDC FND	\$408,725	\$0	\$408,725
SEWER SDC FUND			
Public Works	12,302		12,302
Transfers	215,000		215,000
Contingency	733,558		733,558
TOTAL SEWER SDC FUND	\$960,860	\$0	\$960,860
PARKS & REC DISTRICT FUND			
Administration/Community Service	1,682,275	(\$462,496)	\$1,219,779
LIBRARY SERVICES FUND			
Administration/Community Service	\$1,351,859	\$21,000	\$1,372,859

PUBLIC SAFETY FUND

Police Services	\$276,312	(\$20,522)	\$255,790
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WATER FUND

Public Works	1,959,522		1,959,522
Debt Service	133,080		133,080
Transfer	500,000		500,000
Contingency	2,115,406	(550,439)	1,564,967
TOTAL WATER FUND	\$4,708,008	(\$550,439)	\$4,157,569

SEWER FUND

Public Works	2,430,738		2,430,738
Contingency	305,793	18,081	323,874
TOTAL SEWER FUND	\$2,736,531	\$18,081	\$2,754,612

STORM SEWER FUND

Public Works	961,796	90,000	1,051,796
Transfer	16,875		16,875
Contingency	54,574	56,583	111,157
TOTAL STORM SEWER FUND	\$1,033,245	\$146,583	\$1,179,828

9-1-1 DISPATCH SERVICES FUND

Police Services	3,069,643		3,069,643
Contingency	100,000		100,000
TOTAL 9-1-1 SERVICES FUND	\$3,169,643	\$0	\$3,169,643

RESERVE FOR FUTURE WATER CAPITAL PROJECTS

Reserve for Future Capital Projects	\$500,000		\$500,000
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RESERVE FOR FUTURE FLEET PURCHASES

Reserve for Future Capital Projects	\$528,574		\$528,574
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PUBLIC SAFETY FACILITY DEBT SERVICE FUND

Debt Service	425,880		425,880
Reserves for Debt Service	757,784		757,784
TOTAL PUBLIC SFTY FAC DEBT SRV	\$1,183,664	\$0	\$1,183,664

FACILITY ACQUISITION FUND

Administration/Community Services	\$485,873		\$485,873
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CAPITAL PROJECTS FUND

Public Works	\$0	\$1,815	\$1,815
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FLEET SERVICES

Public Works	856,418	70,443	926,861
Transfers	253,000		253,000
Contingency	41,981		41,981
TOTAL FLEET SERVICES FUND	\$1,151,399	\$70,443	\$1,221,842

FACILITIES MANAGEMENT

Public Works	815,119	455,620	1,270,739
Contingency	179,710	(148,129)	31,581
TOTAL FACILITIES MANAGEMENT	\$994,829	\$307,491	\$1,302,320

ADMINISTRATIVE SERVICES

Legislative	40,750	8,000	48,750
Administration/Community Service	2,141,851	42,164	2,184,015
Public Works	506,439		506,439
Finance	776,937		776,937
TOTAL ADMIN SERVICES FUND	\$3,465,977	\$50,164	\$3,516,141

KNUTSON CEMETARY TRUST

Finance	3,025		3,025
Contingency	45,001		45,001
TOTAL KNUTSON CEMETARY TRUST	\$48,026	\$0	\$48,026

FORFEITURE TRUST

Finance	6,460		6,460
Transfers	10,271		10,271

TOTAL FORFEITURE TRUST

\$16,731

\$0

\$16,731

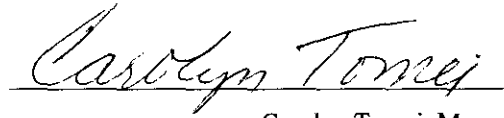
GRAND TOTALS

\$37,581,868

(\$327,167)

\$37,254,701

Introduced and adopted by the City Council of the City of Milwaukie, Oregon on May 18, 1999.



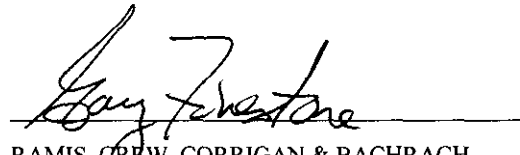
Carolyn Tomei, Mayor

ATTEST:

APPROVED AS TO FORM



Pat DuVal, City Recorder



RAMIS, CREW, CORRIGAN & BACHRACH

City Attorney

FY 1998-99 SUPPLEMENTAL BUDGET: BUDGET ADJUSTMENTS

<u>ACCOUNT CODE</u>	<u>AMOUNT</u>	<u>DESCRIPTION</u>
General Fund		
11-000-4001-0000	<48,294>	Reduce Fund Balance to actual 06/30/98 audited figures.
11-000-4129-0050	40,000	Recognize Tri-Met Reimbursement for Police Officer
11-000-4129-0000	5,000	Recognize Metro Planning Grant
	<3,294>	Total reduction of revenue
11-511-6020-0000	20,000	Increase Contractual Services
11-999-6020-4220	9,238	Increase MDDA Contract Services for increase of tax remittance.
11-999-8172-0000	100,000	Recognize transfer to Facilities fund for the Safeway Lease & Maintenance, it was erroneously not previously budgeted.
11-999-8139-0000	285,000	Increase 911-Dispatch Transfers
11-999-9510-0000	<417,532>	Reduce contingency to reflect the transfer to the Facilities Fund, the reduction of Fund Balance and 911 transfer
	<3,294>	Total reduction of expenditures
Structural Safety		
20-000-4220-0000	1,200	Increase building permit revenue to reflect fee increase as of 3/5/99.
20-000-4222-0000	5,000	Increase plan check revenue to reflect fee increase as of 3/5/99.
20-000-4227-0000	6,200	Increase plumbing inspection revenue to reflect fee increase as of 3/5/99.
	12,400	Total increase in revenue
20-613-5110-0000	12,400	Increase salary expense
	12,400	Total increase in expenditures
Code Enforcement Abatement		
21-000-4001-0000	2,078	Increase Fund Balance to actual 06/30/98 audited figures.
	2,078	Total increase in revenue
21-000-6280-0000	10,000	Increase expenditures to cover unanticipated abatement costs.

21-000-9510-0000	<7,922>	Reduce contingency to cover unanticipated abatement costs
	2,078	Total increase in expenditures
Street Fund		
22-000-4001-0000	33,234	Increase fund balance to reflect audited 6/30/98 figures.
22-000-4250-0000	15,876	Misc. fees & charges have been collected at a higher rate than anticipated.
	49,110	Total increase in revenues
22-000-7140-0000	35,572	Increase equipment costs to cover expenditures that were unanticipated.
22-000-7522-0000	55,000	Increase Capital Projects to finish two sidewalk projects started in FY98.
22-000-9510-0000	<41,462>	Reduce contingency to cover the above costs.
	49,110	Total increase in expenditures
Bike Path Fund		
23-000-4001-0000	30,419	Increase working capital to reflect audited 6/30/98 figures.
	30,419	Total increase in revenues
23-000-7510-0000	37,000	Increase Capital Projects to finish two pedestrian improvement projects.
23-000-9510-0000	<6,581>	Reduce contingency to help fund the above projects.
	30,419	Total increase in expenditures
Parks & Rec Fund		
27-000-4001-0000	<302,496>	Reduce fund balance to reflected audited 6/30/98 figures.
27-000-4129-0000	<160,000>	Reduce Metro Grants that will not be received this year.
	<462,496>	Total reduction in revenues
27-123-7511-0000	<712,496>	Reduce budget for property not being purchased in this fiscal year.
27-553-7511-0000	250,000	Redistribute projects for Metro Greenspace Grand charges approved by Metro.
	<462,496>	Total reduction of expenditures
Library Fund		
28-000-4120-0000	21,000	Increase revenue for unanticipated state grant
	21,000	Total increase in revenue
28-233-7170-0000	21,000	Increase in Computer Hardware

		21,000	Total increase in expenditures
Public Safety Services Fund			
29-000-4001-0000	10,817	Increase fund balance to reflect audited 6/30/99 figures.	
29-000-4115-0000	18,000	Increase CopsFAST grant to reflect the amount being reimbursed	
29-000-4116-0000	28,500	Increase CopsMORE grant to reflect the amount being reimbursed	
29-000-4117-0000	<70,000>	Reduce Problem Solving Partnership grant to reflect amount being reimbursed	
29-000-4250-0000	<6,839>	Reduce misc. fees & charges to reflect actual	
29-000-4510-0000	<1,000>	Reduce interest income to reflect actual	
		<20,522>	Total reduction of revenue
29-312-5210-0855	28,000	Increase Overtime-CopsMORE	
29-312-6020-0000	<50,522>	Reduce contractual services that won't be used this year.	
29-313-5110-0000	<20,000>	Reduce Personnel costs that won't be used this year.	
29-313-6020-0000	12,000	Increase contractual services for problem solving grant	
29-313-6200-0000	850	Increase problem solving grant supplies	
29-313-6260-0000	2,000	Increase travel, food, & lodging for problem solving grant	
29-313-6270-0000	7,150	Increase education & training for problem solving grant	
		<20,522>	Total reduction of expenditures
Water Fund			
31-000-4002-0000	<550,439>	Reduction of working capital to reflect audited 6/30/98 figures	
		<550,439>	Total reduction of revenue
31-000-9510-0000	<550,439>	Reduce contingency to offset reduction of working capital	
		<550,439>	Total reduction of expenses
Sewer Fund			
32-000-4002-0000	18,081	Increase working capital to reflect audited 6/30/98 figures	
		18,081	Total increase in revenues
32-000-9510-0000	18,081	Increase in contingency to offset increase in working capital	
		18,081	Total increase in expenses

Storm Fund

33-000-4002-0000	114,583	Increase in working capital to reflect audited 6/30/98 figures.
33-000-4620-0000	32,000	Increase in Recovered Expenditures for unanticipated revenue

146,583 Total increase in revenues

33-000-7533-0000	90,000	Increase in capital projects for unanticipated costs
33-000-9510-0000	56,583	Increase in contingency to offset increase in revenues

146,583 Total increase in expenses

911 Dispatch Services

39-000-4260-0000	<285,000>	Reduce Intragovernmental Charges
39-000-4911-0000	285,000	Increase Transfers from the General Fund

0 Total Change in Revenue

Capital Projects Fund

64-000-4001-0000	1,815	Increase fund balance to audited 6/30/98/figures.
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1,815 Total increase in revenues

64-000-7510-2018	1,815	Increase in miscellaneous costs for improvements to the Public Safety Building.
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1,815 Total increase in expenditures

Fleet Services Fund

71-000-4002-0000	<156,557>	Reduce working capital to reflect audited 6/30/98 figures.
71-000-4269-0000	227,000	Increase Clackamas Fire fleet charges to reflect actual

70,443 Total increase in revenue

71-000-7510-0001	25,000	Increase in capital projects for fire pump test tank
71-000-7510-0002	45,443	Increase in capital projects for shop modifications for fire fleet

70,443 Total increase in expenses

Facilities Fund

72-000-4002-0000	<30,129>	Reduce working capital to reflect audited 6/30/98 figures.
72-000-4640-0000	337,620	Increase loan proceeds to recognize state loan.

307,491 Total increase in revenue

72-621-7510-0004	12,000	Increase capital projects for repairs to City Hall brick siding
72-621-7510-0002	70,000	Increase capital projects for City Hall roof installation
72-621-7510-0003	27,000	Increase capital projects for repairs to Safeway youth center
72-621-7510-0400	9,000	Increase capital projects for the JCB remodel Phase I
72-621-7510-0001	337,620	Increase capital projects to bring in to the budget the City Hall HVAC project
72-621-9510-0000	<148,129>	Reduce contingency to cover the above expenses
307,491		Total increase in expenses

Administrative Services
Fund

75-000-4261-0000	50,164	Increase General Admin Charges collected from general fund to cover court personnel
50,164		Total increase in revenue
75-111-6020-0000	5,000	Increase contractual services for City Council to reflect actual
75-111-6211-0000	5,000	Increase photocopier charges for City Council to reflect actual cost
75-111-6270-0000	3,000	Increase education & training for City Council to reflect actual
75-712-6020-0000	<5,000>	Reduce contractual service in General Government to reflect actual
75-712-6210-0000	<7,000>	Reduce office supplies in General Government to reflect actual
75-712-6250-0000	<8,000>	Reduce dues and subscriptions in General Government to reflect actual
75-812-5510-0000	31,212	Increase RIM personnel costs to reflect court personnel
75-812-5210-0000	1,000	Increase RIM personnel costs to reflect court personnel
75-812-5510-0000	2,464	Increase RIM personnel costs to reflect court personnel
75-812-5520-0000	129	Increase RIM personnel costs to reflect court personnel
75-812-5525-0000	199	Increase RIM personnel costs to reflect court personnel
75-812-5530-0000	102	Increase RIM personnel costs to reflect court personnel
75-812-5605-0000	1,933	Increase RIM personnel costs to reflect court personnel
75-812-5610-0000	2,551	Increase RIM personnel costs to reflect court personnel
75-812-5620-0000	500	Increase RIM personnel costs to reflect court personnel
75-812-5650-0000	48	Increase RIM personnel costs to reflect court personnel
75-812-5670-0000	119	Increase RIM personnel costs to reflect court personnel

75-812-5680-0000	3,340	Increase RIM personnel costs to reflect court personnel
75-812-5680-0000	372	Increase RIM personnel costs to reflect court personnel
75-812-6210-0000	6,635	Increase RIM office supplies to reflect court supplies
75-812-6260-0000	1,030	Increase RIM travel, food & lodging to reflect court personnel
75-812-6270-0000	530	Increase RIM education & training costs to reflect court personnel
75-851-6210-0000	5,000	Increase in photocopier expense to reflect actual

50,164	Total increase in expenses
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NOTICE OF SUPPLEMENTAL BUDGET HEARING

A public hearing on a proposed supplemental budget for the City of Milwaukie, Clackamas County, State of Oregon, for the fiscal year July 1, 1998 through June 30, 1999 will be held at the Milwaukie Public Safety Building, 3200 SE Harrison, Milwaukie, Oregon. The hearing will take place on the 18th day of May 1999 at 6:00 p.m.

The purpose of the hearing is to discuss the supplemental budget with interested persons.

A copy of the supplemental budget document may be inspected or obtained on or after April 30, 1999 at Milwaukie City Hall, 10722 SE Main Street, Milwaukie, Oregon between the hours of 8:00 a.m. and 5:00 p.m. (503/786-7521)

The supplemental budget will amend the adopted budget in the following manner:

<u>FUND</u>	<u>APPROPRIATION CATEGORY</u>	<u>AMOUNT</u>	<u>Description</u>
General			
	Revenue: Fund Balance	(\$48,294)	Reduce Fund Balance to actual 06/30/98 audited figures.
	Revenue: Metro Grant	\$45,000	Recognize Metro Planning Grant and Police Services Reimbursement.
	Community Development	\$20,000	Increase Contractual Services.
	Finance	\$9,238	Increase MDDA Contract Services for increase of tax remittance.
	Transfers	\$385,000	Recognize transfer to Facilities fund for the Safeway Lease & Maintenance, it was erroneously not previously budgeted and transfer to 911 Dispatch.
	Contingency	(\$417,532)	Reduce contingency to reflect the change in transfers and the reduction of Fund Balance.
STRUCTURAL SAFETY			
	Revenues: Charges & Fees	\$12,400	Increase in inspection fees collected.
	Public Works	\$12,400	Increase salary expense
CODE ENFORCEMENT ABATEMENT			
	Revenue: Fund Balance	\$2,078	Increase Fund Balance to actual 06/30/98 audited figures.
	Administration/Community Service	\$10,000	Increase expenditures to cover unanticipated abatement costs.
	Contingency	(\$7,922)	Reduce contingency to cover unanticipated abatement costs.
STATE GAS TAX/STREET REPAIR FND			
	Revenue: Fund Balance	\$33,234	Increase fund balance to reflect audited 6/30/98 figures.
	Revenue: Charges & Fees	\$15,876	Misc. fees & charges have been collected at a higher rate than expected.
	Public Works	\$90,572	Increase equipment expenditures because of unexpected replacements and increase Capital Projects (\$55,000) to finish two sidewalk projects.
	Contingency	(\$41,462)	Reduce contingency to cover the above costs.
BIKE PATH FUND			

Revenues: Working Capital	\$30,419 Increase working capital to reflect audited 6/30/98 figures.
Public Works	37,000 Increase Capital Projects to finish two pedestrian improvement projects.
Contingency	(6,581) Reduce contingency to help fund the above projects.
PARKS & REC DISTRICT FUND	
Revenue: Fund Balance	(\$302,496) Reduce fund balance to reflected audited 6/30/98 figures.
Revenue: Metro Grant	(\$160,000) Reduce Metro Grants that will not be received.
Administration/Community Service	(\$462,496) Reduce budget for property not being purchased in this fiscal year.
LIBRARY SERVICES FUND	
Revenue: State Grant	\$21,000 Increase revenue for unanticipated state grant.
Administration/Community Service	\$21,000 Increase in Computer Hardware.
PUBLIC SAFETY FUND	
Revenue: Fund Balance	\$10,817 Increase fund balance to reflect audited 6/30/99 figures.
Revenue: Grants	(\$23,500) Net reduction in grant funds that won't be requested.
Revenue: Misc. Charges	(\$7,683) Reduction of Misc. Revenue
Police Services	(\$20,522) Net reduction in contractual services
WATER FUND	
Revenue: Working Capital	(\$550,439) Reduce working capital to reflect audited 6/30/98 figures.
Contingency	(\$550,439) Reduce contingency to offset reduction of working capital.
SEWER FUND	
Revenue: Working Capital	\$18,081 Increase working capital to reflect audited 6/30/98 figures.
Contingency	18,081 Increase contingency to offset increase in working capital.
STORM SEWER FUND	
Revenue: Working Capital	\$114,583 Increase working capital to reflect audited 6/30/98 figures.
Revenue: Other	\$32,000 Increase recovered expenditures for an unanticipated expense reimbursement.
Public Works	\$90,000 Increase in capital projects for unanticipated costs.
Contingency	\$56,583 Increase Contingency to offset increase in working capital
911 Dispatch Services	
Revenue: Transfers	\$285,000 Recognize transfer from the General Fund.
CAPITAL PROJECTS FUND	
Revenue: Fund Balance	\$1,815 Increase fund balance to reflect audited 6/30/98 figures.
Public Works	\$1,815 Increase expenditures for improvements to Public Safety Building.

FLEET SERVICES

Revenue: Working Capital

(\$156,557) Reduce working capital to reflect audited 6/30/98 figures.

Revenue: Charges & Fees

\$227,000 Increase revenue for charges to Clackamas Fire that were previously not budgeted.

Public Works

\$70,443 Increase capital projects for fire testing equipment and shop modifications.

FACILITIES MANAGEMENT

Revenue: Working Capital

(\$30,129) Reduce working capital to reflect audited 6/30/98 figures.

Revenue: Loan Proceeds

\$337,620 Recognize state loan proceeds received in FY 99

Public Works

\$455,620 Increase capital projects for facilities funded through the state loan, and unforeseen facility repairs.

Contingency

(\$148,129) Reduce contingency to cover the above expenditures not funded through the loan.

ADMINISTRATIVE SERVICES

Revenue: General Admin Charges

\$50,164 Increase charges to the General Fund for support to Municipal Court.

Legislative

8,000 Increase in City Council training and contractual services.

Administration/Community Service

42,164 Net increase in personnel costs for support to Municipal Court.